



**HUMAN RESOURCES OFFICE
TECHNICIAN / AGR ADMINISTRATIVE INSTRUCTION**

Number: 04-35

23 JUN 04

2004 HOLIDAY SCHEDULE

Expires 31 December 2004

1. Federal holidays or excused absences for the remainder of 2004 will be observed as follows:

Monday	5 July 2004	Independence Day (observed)
Monday	6 September 2004	Labor Day
Monday	11 October 2004	Columbus Day
Thursday	11 November 2004	Veteran's Day
Thursday	25 November 2004	Thanksgiving Day
Friday	26 November 2004	Excused Absence*
Friday	24 December 2004	Christmas Day (observed)
Friday	31 December 2004	New Year's Day (observed)

*In accordance with the Technician Personnel Manual (TPM), Section 6-9(a), Time and Attendance Reports for technicians will be annotated as Excused Absence (code LV) with the remark "Authorized by TAG." Active Guard/Reserve (AGR) personnel will be granted a one (1) day special pass.

2. If you have any questions, contact Nancy Hamilton, Human Resources Specialist, at CAGNET 63411, DSN 466-3411 or (916) 854-3411.


STUART D. EWING
Captain, CA ANG
Deputy, Human Resources Officer

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